

Roseville Figure Skating Club (RFSC) Meeting: RFSC June 6/25/26 Board Meeting

Board Members	Chairs and Representatives
Matt Robertson, President -Present	Kelli McClellen Hagen, Rising Stars & Competition Co-Chair -
Rebecca Wiersma, 1 st Vice President -Present	Anita Reutiman, TCFSa Rep - present
Sula Sarkar, Treasurer -Present	Stefanie Straka, TCFSa Rep – present
Shannon Langenfeld, Secretary -Present	Michelle Richards, Membership/Testing Chair
Jen Williams, Director-Present	OPEN, Testing Chair
Gretchen Lueck Director-Present	Skater rep
Vanessa Anderson, Director -Present	Skater rep
Justin Langenfeld, Director -Present	Lisa Venne – FOTO and Banquet Chair - Present
Anita Reutiman, Director -Present	Vanessa Anderson – Competition Co-Chair - Present
Debbie Keyes, Director -Present	Nicole Daeger – Skater Committee-Present
Stefanie Straka, Director-Present	Guests

OPEN FORUM

1. Call to order

2. Skater Rep Committee Report

- Parade successful (30 skaters) 3,200 suckers purchased and it still wasn't enough!
 - Older skaters did a great job as leaders keeping track of the littles and keeping everyone engaged.
 - One other adult from board walking along for safety.
- Had first skater committee-not everyone was present so on July 14th will vote
- Off ice challenge created-Noah will do something for a number of completions
- Restaurant fundraisers
- Set goals/expectations for the year
- Lock in-tentative date for the end of September-waiting for Carly to confirm coach availability
 - \$500 was approved for last year. Will probably work for this year, but there are a lot more skaters as part of the club.
 - Deadline for registration for the lock in so we know how many skaters to expect and plan for.
 - Ask families to donate food items such as veggie tray, chips, dessert, etc.
 - Google form
 - Staying over?
 - What family can bring?
- Have skaters create a budget of what they want to do and pizza

3. President's Report-Matt (20 minutes?)

- a. Strategic initiatives
 - i. Issues come up that are part of bigger picture overall
 - ii. Great job increasing volunteerism
 - 1. Requirement was communicated more clearly
 - iii. Parent outreach was helpful.
- b. In the next year
 - i. Coaches meeting
 - 1. Saturday, July 25 at 9:00 am
 - ii. Rink monitor-pilot going on this summer

1. People who did not get enough hours at competition
 - a. Opportunity to re-implement Rink Parent program
 2. Stefanie, Vanessa and Kelli putting together a document for rink monitoring expectations
 - a. Play music
 3. History-RFSC used to ask for rink monitor and then rink monitors skaters would get a discount on next contract.
 - a. This was replaced by a discount for multiple contracts
 4. What incentives can we give-check in at end of summer to see how it is going.
 - a. Check in with coaches
 5. END of SUMMER CHECK-IN on rink monitor
- iii. Bring back Handbook
1. Then when things pop up, we have it in the policy and can adjust as needed.
 2. Lisa sit down with a few people to go over the Handbook
 - a. Take out info that is no longer relevant.

4. Treasurer's Report Sula (10 minutes)

- a. -- Summer contract 80 skaters (including 10 beginner skaters). The highest number of skaters we have on ice is 16 skaters for 2 sessions, with 2 beginner skaters on each of the 2 busy ice times. No contract ice is crowded
- b. -- With ice cost increases, the club is still paying \$1,280 from its reserve to the city of Roseville as ice costs for summer
- c. -- Rising Stars Summer session has 29 enrolled skaters
- d. -- Sign in categories in the iPad have been modified
- e. -- Annual Membership dues in progress
- f. -- Club insurance (directors insurance) has been purchased
- g. -- Justin, Jen, Matt Robertson, and Sula met to talk about streamlining financial work for club
- h. -- Jen Williams will be emptying the black folder and the mailbox (FYI)
- i. -- Still waiting on a few bills before I can produce a profit/loss statement for Roseville Open
- j. Jen talked about a line item budget from being on an elementary school board.
 - i. Asking/expecting coaches to come to the board to plan for the next year.

1. Then coaches would know a range of what they could ask for.
- k. Sula will send budget details for the past 3 membership years to Matt.
 - i. History will inform us when we do see increases and why.
- l. We get ice bill from Kevin, but there are errors that Sula catches
 - i. Lisa said that Kevin used to give monthly ice bills
- m. Put together a rough budget-Justin offered to help if needed
- n. Fiscal Year starts July 1

5. Committee Reports

- TCFSA-Some clubs have rink monitors and volunteer hours

6. Rising Stars Kelly/Lila (5-10 minutes)

- a. 29 skaters enrolled for Rising Stars in Summer

7. Competition Committee Kelli/Vanessa

- Approximately 580 hours were signed up for on the Sign up
 - Estimate 600 total hours were available. So around 96%
 - This includes some sign ups last minute by chairs and Tina reserving slots for Chip
 - Approximately 70 families need hours
 - 9 families with 0 hours, plus those not returning/renewing (Bernie, Lila S, Eden?)
 - 5 families who needed hours did not complete the 12 hour requirement
 - 17 families are board members or Competition Chairs
 - 16 incoming families, 15 of which will need hours
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- Zoom in mid-July for re-cap

8. Ice Show-Pam (10 minutes)

9. Marketing – (Bulletin Boards, Trophy Cases, Website, etc.) (10 minutes)

- a. Where are the pictures Lisa asked to have put up?
 - i. Need key from Kevin to open bulletin board
- b. Website: Find a parent with experience doing websites to help run the site more efficiently
 - i. Line item in Monday email

10. Member Services – (Membership, Awards, Lockers, Banquet, Exhibition, etc.)

- a. Lockers \$2 a month
- b. Can we get updates about skaters passing tests
 - i. Chaska has a case with pictures of skaters and skills passed.
 - ii. Find someone to do this
 - 1. Come up with a plan/vision
 - a. St. Paul has a plaque that sticks to the wall and name is moved as you move up
 - b. White Bear Lake has moving names and Kevin has seen this and agreed that we could do it.
 - c. When skater passes their first test, parent will buy their name.
 - iii. Lisa will ask for costs for this

11. Skating Community Updates

- a. TCFSA
 - i. Braemar is hosting a fun free hour of skating and treats on July 30th from 6-7 pm. It's for Aspire 4 and lower.
 - ii. *Website got a revamp, check it out!
 - iii. *A friendly reminder to all Clubs that the skater, their parents, and their coaches need to know all deadlines for music and get it uploaded in a timely fashion for competitions. There's been a lot of delays in uploads and it makes it difficult for scoring officials to get everything ready and set in time for comps.
 - iv. *The '27 MN Competition needs a host. There's been a decrease in skaters, last year seeing about 89 skaters. They think a lot of that was the change in age requirements for state events-and it should be getting more active as the Aspire levels begin to move up. (Somewhere in here there was a discussion about Celebration Of Champions and Basic Skills being combined together for exhibition-I don't think anything came of this and we moved on quickly)
 - v. *The USFSA Summit will be in IL next year, just before Memorial Day weekend (the original weekend). As we discussed later in the meeting,

there is a huge volunteer shortage and this was true for this event this year.

- vi. *The Board was curious if there was anything we as a Club would like from them, as far as support in certain areas, what we might benefit from, etc...Someone mentioned perhaps an informational meeting/education series for parents of beginners.
- vii. *Some clubs have extra Twins Game tickets if we need more.
- viii. *Elections for next year: Lisa Anne is returning as President, Chris was elected for another term as secretary, and *newly* elected was Sandy Witman as Ast. Secretary.
- ix. *There are a lot of clubs that are putting on Summer Camps. Check out their websites or social media! Has Roseville ever thought of doing this?
- x. *Discussion on Theater On Ice-would 2 or 3 sites want to partner together to make this happen? It's a GREAT fundraiser and Dallas did it this past year and made a lot of money.

12. Other Business (10 minutes)

- a. late payments, removal of "member in good standing" status, etc.
 - i. No progress on this yet, still working on it.
- b. Google doc/form for voting

13. Old Business

- a. We approved Shahana Sarkar as a junior coach.
- b. We approved Amy Nunn for another round of virtual coaching.
- c. We implemented the summer rink monitor process. Update?

14. New Business

- a. We need to vote on our executives. President, Vice President, Treasurer and Secretary. Think we forgot to do that in May. I'm not aware of any changes or concerns, so this should be pretty straight forward.
 - i. Motion: Stefanie motions to keep elected officials as they are. Anita 2nd.
 - 1. Motion approved
 - ii. Anita and Stefanie will stay as TCFSA reps.
- b. We should talk about strategic goals for the coming year. We can also review what we've achieved over the past year.
- c. We need to discuss another amendment to the Club A requirements otherwise there will be too many skaters.
 - i. 24 kids possibly in Club A

- ii. Setting up an age limit for Club A. 13 and above
 - iii. 13 by March 1 when practice starts
 - iv. Younger skaters possibly not ready developmentally
 - v. Motion: Amend current policy for Club A to set age minimum to 13 years old by March 1. Stefanie motioned and Sula 2nd. Motioned passed.
- d. Varita Hert (Adalyn and Abigail's mom) registered as an adult non-contracting member. We need to vote to approve her as a new member.
 - i. Motion: Rebecca to approved Varita as an adult non-contracting member. Anita 2nd
- e. Coaches meeting proposed Saturday, July 25th for our first meeting, perhaps at 9:00 or 10:00 a.m.
- f. Add Emily Richards Junior/Learn to Skate Instructor
 - i. Motion: Motion to approve Emily Richards. Sula made the motion Stefanie 2nd.
- g. iPad might be dying-Kurt has been updating code
 - i. Not urgent, but one day it will die

15. Next Meeting

- a. August 20th at 6:00

16. Adjourn

Sula make a motion to adjourn Debbie 2nd. Meeting adjourned.