

**Roseville Figure Skating Club (RFSC) Meeting: 3/26/2025 – 6:00pm,
Raider Room**

Board Members	Chairs and Representatives
Matt Robertson, President -present	Kelli McClellan Hagen, Rising Stars & Competition Co-Chair -
Rebecca Wiersma, 1 st Vice President -present	Anita Reutiman, TCFSA Rep -
Sula Sarkar, Treasurer -present	Stefanie Straka, TCFSA Rep –
Shannon Langenfeld, Secretary -present	Michelle Richards, Membership/Testing Chair
Mychal Bruggeman, Director-present	OPEN, Testing Chair
Pam Sandborg, Director -present	Lulu Larson – Skater Rep
Vanessa Anderson, Director -present	Lacey Straka - Skater Rep-Present
Justin Langenfeld, Director -present	Lisa Venne – FOTO and Banquet Chair–
Anita Reutiman, Director -present	Vanessa Anderson – Competition Co-Chair -
Debbie Keyes, Director -present	Nicole Daeger – Skater Committee
Stefanie Straka, Director -present	Guests

OPEN FORUM

1. Call to order

2. Skater Rep Committee Report

- a. Lacey sent an email about the flowers for the ice show, but there weren't many responses. Rebecca said she would take care of the flowers.
- b. Skater reps meeting this weekend. Will talk about helping with flowers.
- c. Meeting in April as well
- d. Difficulty with Noodles fundraiser. Noodles changed the location and then the location in Roseville closed the next day.
- e. Send apparel order feedback to Nicole. She would like to put in a Spring order.

3. President's Report-Matt (20 minutes?)

- a. Coach Meetings for 2026-2027 Club Year - We've discussed this at our last few meetings. I have not made any progress, but I will outline next steps and establish a timeline for us.
 - i. Send out an introductory email prior to next board meeting. Possible dates June, September and February.
- b. Twins Game in June - I reached out to Matt Duarte in group sales with the Minnesota Twins and put in an initial order for 50 tickets in the upper level infield section. These are \$20 seats and we can adjust our order up or down at any time up to a few weeks before the game.
 - i. Matt put in an initial order for 50 tickets. Outfield. The number of tickets can be increased or decreased a few weeks prior to event.
 - ii. Create a Google Form and have people RSVP and send in check or Venmo to the person who organizes.
 - iii. Figure skating day at the Twins Game! Possibly able to walk on the field!
 - iv. Playing the Colorado Rockies.
 - v. One time order process fee
- c. Board Members - I've reached out to both Jennifer and Gretchen, both are excited to join the board. I am working to get bios from both of them. We are on track to send out bio info to our members in early April, a month before our annual banquet in May.

4. Treasurer's Report Sula (10 minutes)

a. Report

- i. -- Total number of skaters for the spring contract: 77
- ii. -- 21 skaters purchased 10-pack 60 minute coupons, so they can skate anytime. Busy ice include sessions 3M and 7W
- iii. -- Roseville Open judges starting to buy tickets for the Open - airline tickets expected to cost more than last year
- iv. -- Note that ice costs have increased starting March from \$220 to \$230 per hour
- v. -- Fundraising from Noodles and company: \$47.73 (credit)
- vi. -- Duluth games contribution: \$187.68 (debit)
- vii. -- Tablecloths for the judges room and hospitality: \$154.67 (debit)

b. Action Item

- i. Duluth games expenses: We usually approve around \$500 for pizza and cupcakes or cookies. I am asking if we could approve an additional \$200 towards games and prizes. The club has grown a lot and there are a lot of kids participating. It would be good to have dedicated funds towards prize and game things.
- ii. Motion to approve an additional \$200 towards games and prizes up in Duluth. Shannon motioned. Stefanie 2nd. Motion passed.

5. Committee Reports

a. Test Chairs (Michelle/OPEN) (5 minutes)

- i. Competition test session is open as of now.
- ii. 18 tests registered for "Roseville only" test session Wednesday March 25th. The "usual" judges were not available, so I am trying out a few new ones.
- iii. Nothing new for membership - Please keep on your radar that next month the board will need to vote on membership renewal dates and times.

1. Ask Michelle if she remembers what the dates were in 2025.

a. Possibly June 1-June30? - Matt

b. Busy Ice Time Committee

- i. If you have contracted ice, you are guaranteed to be able to skate on that ice time.
- ii. Add beginner contracts starting in the Summer contract. In the google doc, they can list which half of that contract hour they plan to skate (1st or 2nd half).
 1. Want to encourage beginners to buy contracts and coupons instead of random buy ons.
 2. Beginner buy ons are currently \$10. Possibly increasing beginner buy ons to encourage purchasing contracts and coupons.
 3. Communicate to coaches about forwarding the Google Forms.

- iii. This will give the club data around how many skaters may be on the ice at a time, and add them to the contracts on the ipad.
- iv. If a session has 20 or more skaters contracted (beginner and regular contracts), then no buy-ons or coupons allowed. Ipad will not allow any to be entered
- v. If a session has 15 or more skaters contracted, limited coupons and buy-ons available (no limit on ipad, but these session are added to the notification process to let skaters know they should try to avoid these contracts)
- vi. Notification process for sessions with limited or no coupons/buy-ons:
 - 1. Post signs in the locker room, at the ipad, email to coaches, and website
 - 2. Any signs or notifications should be posted one week before beginning of contract
 - 3. Once signs and notifications are set, no swapping or refunded contracts without board approval (this should be a footnote on the signs/notices so it's clearly stated each time)
 - 4. Create a list of beginner emails so beginners are getting the emails from the club to sign up for contracts and coupons. (Justin)
 - 5. Email "Intro to contracts and coupons for beginners". (Rebecca)

6. Rising Start Kelly/Lila (5-10 minutes)

- a. Close to 40 skaters this Spring.

7. Competition Committee Kelli/Vanessa (10-15 minutes)

- a. Have 350 skaters registered as of last week. Kelli has been contacted by many after the registration cap was met. Set up a wait list. 15-20 skaters on the wait list. Kelli anticipates this number growing due to the overall registration deadline being the 30th.
- b. Competition meeting on Sunday afternoon.
- c. 6 technical specialists.
- d. 2 technical controllers, Lisa might try to find one more
- e. 20 skaters signed up for the competition class for Basic Skills.
- f. 89 skaters from Roseville Club and skating academy

8. Ice Show-Pam (10 minutes)

- a. Things going well!
- b. Pictures coming up on Saturday, Monday and Tuesday.

9. Marketing – (Bulletin Boards, Trophy Cases, Website, etc.) (10 minutes)

- a. Video to demonstrate signing in on the iPad.
- b. Follow up with Lisa about the pictures for the trophy case. (Shannon)

10. Member Services – (Membership, Awards, Lockers, Banquet, Exhibition, etc.)

11. Skating Community Updates

12. Other Business (10 minutes)

- a. TCFSA meeting is Monday, April 13th
- b. Non-members doing random ice
 - i. Getting checks from people not always listed on contracts.
 - 1. Justin will let Pam know the names of skaters that consistently come up. (Justin)

13. Old Business

14. New Business

- a. Club A/B Revisions - Building on what we learned in December, there are a few revisions that we need to make. Please read through the current version of the requirements BEFORE our meeting on Thursday to refamiliarize yourselves (see link below). It's been a few months, but here are the items that I remember discussing.
 - i. Explicitly stating that inclusion in Club A/B in one year does NOT guarantee inclusion in the following year.
 - ii. Explaining when seniority will come into play and how it will be applied.
 - 1. Does this need to be clarified? Only used if there is a tie.
 - 2. Seniority based on time as a full USFS member.
 - iii. Increasing the test level requirements for Club B
 - 1. Adding Pre-preliminary Singles to the requirement.
 - iv. Increasing the contract requirements for Club B
 - 1. Increasing contracts periods to 4 out of 5 contracts
 - v. Pay by card only and increase club number price by \$5
 - vi. Clarify language around coupons counting towards a contract
 - vii. Add to B-must attempt one USFS test per year.
 - viii. Update Club A/B doc (Justin)

15. Next Meeting

- a. April 23 at 6:00 pm
- b. May 21 at 6:00 pm

16. Adjourn

Motion to adjourn-Mychal Justin 2nd